

PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS MEETING
June 5, 2026

CONSENT AGENDA
ITEM 6

PFAS Characterization and Treatment Evaluation

Recommended Action -

Motion to approve and authorize the Executive Director to execute a work order for the PFAS Characterization and Treatment Evaluation study with Arcadis U.S., Inc. under their Continuing Service Contract with an amount not-to-exceed \$163,250.

In 2024, the United States Environmental Protection Agency finalized the primary drinking water standard for per- and polyfluoroalkyl substances (PFAS). This rule sets maximum contaminant levels (MCLs) for several PFAS known to occur in drinking water and requires public drinking water systems to implement solutions to comply with the MCLs by 2029. As some of these compounds are present at low levels in the source and finished water at the Peace River Facility, additional treatment will be required to ensure PFAS is below these regulatory levels.

This project is the first phase of technical assistance to ensure compliance with the PFAS standard. The scope of work includes characterization of PFAS in the raw water to identify potential sources and understand seasonal fluctuations at the river intake and reservoir system. Additional sampling will be conducted to determine current removal of PFAS through the treatment facility and what additional removal will be required by 2029. The project will also explore treatment options to meet the PFAS MCLs including a detailed evaluation of potential improvements to the current powdered activated carbon system as well as a preliminary look at the feasibility and cost of other treatment options.

The work order will be conducted under the Continuing Services Agreement for Professional Services (Engineering) between Peace River Manasota Regional Water Supply Authority and Arcadis U.S., Inc. dated September 30, 2025 in the amount of \$163,250. This includes \$10,000 in Owner's Allowance which may be used only with prior written approval of the Authority.

Budget Action – None. Funds available in FY 2026 Management and Planning Assessment budget.

Attachments:

Arcadis U.S., Inc. Scope and Fee Proposal

Katie Gilmore
Director of Operations
Peace River Manasota Regional Water Supply Authority
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Date: May 14th, 2026
Our Ref: 30336588
Subject: PFAS Assessment at the Peace River Water Treatment Facility – Scope of Work

FL Engineering License #7917
FL Geology License #GB564

Dear Ms. Gilmore,

Thank you for the opportunity to submit this scope of work to complete a detailed PFAS Assessment and Treatability Evaluation at the Peace River Water Treatment Facility for the Peace River Manasota Regional Water Supply Authority (Authority). Arcadis U.S., Inc. (Arcadis) is pleased to present this proposal letter, which outlines our understanding of the project, key goals, and a detailed scope of services to support completion of the assessment.

Project Understanding

The Peace River Manasota Regional Water Supply Authority is a regional partnership dedicated to providing high-quality drinking water to Charlotte, DeSoto, Manatee, and Sarasota counties in Southwest Florida. The Authority operates the 51 million gallon per day (MGD) Peace River Water Treatment Facility, which draws raw water from the Peace River and distributes treated water to member governments. With a strong focus on water resource stewardship, the Authority is committed to ensuring ongoing compliance with evolving regulatory standards, including those related to per- and polyfluoroalkyl substances (PFAS).

Recent regulatory developments and the detection of PFAS in the source water have prompted the need for a detailed assessment of PFAS occurrence, treatment options, and long-term mitigation options. This study will help the Authority characterize PFAS presence and variability in its source water and through its treatment processes, and evaluate treatment solutions to reduce PFAS levels below the MCL of 4.0 ng/L. This scope of work focuses on characterizing PFAS levels in the raw and finished waters along with evaluating the viability of powdered activated carbon (PAC) as a treatment option. Other treatment options will also be considered as part of this assessment.

Project Goals

The objectives of this PFAS study are to:

1. Source Water Evaluation and Bench-Scale Treatability Testing: Assess PFAS occurrence and variability in the source water, through treatment processes, and finished water using existing data and targeted supplemental sampling. Perform bench-scale treatability testing on source water laden with PFAS (and other contaminants) to better understand treatability as well as repercussions on capital and operational costs.
2. Source Identification and Vulnerability Analysis: Identify and assess upstream PFAS sources and vulnerability using desktop analysis and field data to guide possible long-term mitigation strategies.

3. Treatment Alternatives Evaluation and Cost Estimating: Develop and compare viable treatment solutions (e.g., PAC optimization, GAC, blending, advanced treatment) that preserve capacity and ensure compliance with regulatory limits. Develop concept level capital, operational, and life-cycle cost estimates for each alternative.
4. Implementation Roadmap: Develop clear recommendations and an actionable plan for near-term and long-term PFAS management, aligned with the Authority's operational goals and regulatory requirements.

Scope of Services

Task 1: Project Management and Coordination

Project management responsibilities include overseeing the execution of the project, coordinating scheduling and deliverables, and maintaining effective communication among all stakeholders. The team will implement QA/QC procedures throughout data collection, analysis, and reporting phases to ensure the integrity and reliability of results. This task also includes preparing and submitting a monthly invoice that includes a progress summary of the activities performed during the invoicing period. Monthly virtual meetings via Teams will be conducted with the project PM to discuss progress of work and coordinate activities and information needs throughout the project duration.

Task 1 Deliverables:

- Monthly invoices and status reports
- Monthly update/coordination meeting summaries.

Task 2: Preliminary Activities

Task 2.1: Project Kickoff Meeting

Arcadis shall prepare the agenda and lead one in-person project kickoff meeting at the Peace River Water Treatment Facility with appropriate Authority staff to review the scope of work, project schedule, data needs and key milestones. Prior to the kickoff meeting, Arcadis shall submit a proposed agenda that will include: (1) items to be discussed, (2) specific questions to be answered, and (3) additional data needs. The meeting will also serve as a forum to discuss and identify any additional requirements and/or constraints relevant to the PFAS testing and treatability analysis.

Task 2.2: Obtain and Review Background Data

Upon receiving Notice to Proceed, Arcadis shall submit a request for data and other information available associated with the Peace River Water Treatment Facility treatment systems and PFAS data for review. Data to be compiled includes, but is not limited to:

- Complete historical PFAS sample results
- Available historical operating and water quality data to confirm flows, PAC and chemical dosages, turbidities, TOC, etc.

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- Available record/design drawings of the relevant plant processes including existing and proposed PAC systems, gravity filters, yard piping, etc. for the existing and planned plant expansion.
- Available O&M and/or Basis of Design documents detailing system capacities, volumes, general operating protocols.
- Other documentation that may be relevant and impact the PFAS evaluation.

It is assumed all data and information will be provided in electronic format for ease of compilation and review.

Task 2.3: PFAS Sample Collection Plan

To ensure consistent and contamination-free PFAS sampling, a standard approach will be used for sample collection. Arcadis shall prepare and submit a detailed PFAS sample collection plan which will identify standard sampling collection protocols, standards for materials, personal protective equipment (PPE) requirements, sample storage and shipping information, and essential quality controls to be used, such as field and trip blanks, duplicates, and chain-of-custody forms. The PFAS sample collection plan will also detail the various sample events and specific tests, and number of samples that will be collected and tested as part of this task order. The PFAS sample collection plan will be submitted for review and comment. Two weeks following the initial submittal, Arcadis shall lead virtual meeting via MS Teams with appropriate Authority staff to review the proposed sampling plan and sample collection protocols and coordinate the proposed sample events.

Task 2 Deliverables:

- Kickoff meeting agenda and minutes (in PDF format)
- Request for additional information (in PDF format)
- PFAS Sample Collection Plan (draft and final in PDF format)

Task 3: PFAS Source Identification and Vulnerability Assessment

To identify potential PFAS sources and assess vulnerability, a desktop evaluation will be performed utilizing our proprietary vulnerability assessment tool which uses open source data sets and hydrogeologic data and reports. The tool utilizes publicly available information that integrates geospatial data and historical records. This approach enables the identification of potential upstream contributors of PFAS, supporting the development of targeted long-term mitigation strategies. By correlating PFAS concentration trends with hydrologic events, land use patterns, and supplementary Peace River tributary sampling under task 4, priority areas for potential intervention will be identified.

Task 3 Deliverables:

- PFAS vulnerability assessment summary of findings, including mapping of upstream contributors (electronic in PDF format).

Task 4: PFAS Characterization and Treatability Testing

Additional sampling and bench testing will be conducted under this task to better characterize PFAS levels in the Peace River source of supply and Water Treatment Facility processes and finished water. Samples will also be collected through the dry and rainy periods along the Peace River upstream tributaries, river intake and reservoirs to better understand potential sources as well as understand seasonal fluctuations.

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Task 4.1: Supplemental PFAS Sampling

Supplemental sampling events for the Peace River raw water supply and Water Treatment Facility will capture seasonal variations events by implementing both dry and rainy season sampling, thereby capturing fluctuations that may impact water quality and treatment efficacy. Samples will be collected at the following locations:

- Six upstream tributaries in the Peace River and the raw water (river) intake structure during low, average and medium flow events (3 flow conditions, 21 samples)
- Additional treatment process samples as determined in the PFAS Sample Collection Plan. Sample locations may include raw water, post PAC addition, sedimentation basin effluent, filter effluent, finished water, sludge cake, BFP filtrate stream, and plant recycled water stream. Samples will be collected over varying water quality and plant flow conditions. (up to 30 samples)

Raw, process and treated water samples will be analyzed for the following analytes: PFAS (U.S. EPA Method 537.1 (v2) or Method 533), pH, Alkalinity, Conductivity, Calcium, Chloride, Sulfate, Iron, Manganese, Hardness, Total Dissolved Solids (TDS) and Total Organic Carbon (TOC). Sludge cake samples will be analyzed for PFAS using U.S. EPA Method 1633. Sample collection will be conducted by Arcadis staff using the PFAS Sample Collection Plan developed under Task 2. Sample analysis will be completed by a NELAC Certified Laboratory.

Task 4.2: PAC Bench Scale Testing

Bench scale treatability (jar) testing will be completed at Arcadis' Treatability Laboratory to establish the effectiveness of PAC for PFAS removal of the Peace River supply. Proposed bench scale testing will include testing up to three different types of PAC, at different dosages to measure removal of PFAS at levels expected in the Peace River supply. Raw water samples will be collected and shipped to Arcadis' Treatability Laboratory by Arcadis staff in accordance with the PFAS Sample Collection Plan developed under Task 2. Sample analysis will be completed by a NELAC Certified Laboratory.

Task 4 Deliverables:

- Treatability testing report summarizing the results of the supplemental PFAS sampling and PAC bench scale testing (electronic in PDF format).
- Laboratory analytical results summary, including QA/QC alignment and laboratory reporting standards (electronic in PDF format)

Task 5: Treatment Alternatives Evaluation and Review Meeting

Task 5.1: Treatment Alternatives Evaluation

Based on information collected under Tasks 2 through 4, Arcadis will complete a conceptual assessment of treatment alternatives for PFAS removal to achieve regulatory compliance. This evaluation will consider process optimization through use of the existing PAC system, potential blending strategies, and the integration of granular activated carbon (GAC) or other advanced treatment technologies. The goal is to identify solutions that balance technical performance, operational practicality, and financial sustainability, while achieving PFAS compliance in the short and long-term. Alternatives to be considered include:

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- PAC Addition for PFAS Removal. This option considers using the existing PAC system to achieve the required PFAS removal for either short and/or long-term regulatory compliance. The assessment will identify and review upgrades that may be necessary for the existing PAC system, including increasing contact times and/or providing TOC removal prior to PAC addition for PFAS removal. This option will also consider impacts to sludge production and identify potential sludge disposal impacts and considerations.
- Retrofit GAC into the gravity filters. This option considers retrofitting GAC into the existing gravity filters to provide PFAS removal. The evaluation will review the configuration of the existing filters to determine if there is enough depth to achieve the necessary contact time for effective PFAS removal. Consideration will be given to retrofitting GAC into the filters for all treatment trains or dedicate one treatment train set of filters for GAC and blending with the remaining flow. Estimated GAC replacement intervals and costs will be developed for this alternative.
- Addition of GAC Treatment Process: This option considers addition of dedicated GAC vessels downstream of the gravity filters for PFAS removal. The evaluation will include concept level sizing and capital costs along with estimated GAC replacement intervals and costs.
- Addition of Anion Exchange Treatment Process: This option considers addition of dedicated Anion Exchange (AIX) vessels downstream of the gravity filters for PFAS removal. The evaluation will include concept level sizing and capital cost along with estimated AIX media replacement intervals and costs.
- Treated Water Blending: This option considers blending treated waters from PAC addition at the existing facility with the future planned RO WTP to achieve the required PFAS removal performance. Similar to the first option, this alternative will identify upgrades necessary to the existing PAC system and consider impacts to sludge production and disposal.

For each alternative, Arcadis shall identify and develop implementation requirements and considerations, advantages and disadvantages, concept level site layouts, and costs. Costs shall include high level capital and O&M costs, including life-cycle cost analysis to inform decision making.

Task 5.2 Meeting to Review the PFAS Treatment Evaluation

Arcadis will lead a meeting with Authority staff to present the findings of Task Nos. 2 through 5. As part of this meeting, the team will discuss the PFAS alternatives evaluation. The meeting will be held in person and will serve as an open forum to discuss the evaluation and selected preferred alternative for further consideration for PFAS removal to meet regulatory requirements. Arcadis shall prepare and distribute a meeting agenda and meeting minutes following the review meeting.

Task 5 Deliverables:

- PFAS Treatment Alternatives Evaluation review meeting agenda, handouts and minutes (in electronic PDF format)

Task 6: PFAS Treatability Assessment Report

Task 6.1: Draft PFAS Treatability Assessment Report

Arcadis shall prepare a report summarizing the sampling and bench testing results under Task 3, PFAS source identification and vulnerability assessment under Task 4, and present results of the alternatives analysis

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completed under Task 5. The report will incorporate feedback and address comments from the Authority discussed at the PFAS Treatment Evaluation review meeting. The report will include, for each option, implementation requirements and considerations; advantages and disadvantages; operational approach; concept level site layouts; and capital, O&M and life-cycle costs. Arcadis shall provide a recommendation of PFAS treatment strategy the Authority should move forward with to the next planning phase. The draft report will be submitted electronically in PDF format to the Authority for review and comment.

Task 6.2: Meeting to Review the Draft PFAS Treatability Assessment Report

Approximately, two weeks after submitting the draft report, Arcadis shall lead a virtual meeting via MS-Teams to review the draft report and discuss any comments the Authority may have. Arcadis shall prepare and distribute a meeting agenda and meeting minutes.

Task 6.3 Final PFAS Treatability Assessment Report

Following the review meeting, Arcadis shall prepare a final report incorporating comments discussed at the review meeting. The final report will be submitted electronically in PDF format.

Task 6 Deliverables:

- PFAS Treatability Assessment Report (draft and final in PDF format)
- Draft PFAS Treatability Assessment Report review meeting agenda, handouts and minutes.

Owner's Allowance

This Scope of Work includes an Owner's Allowance of \$10,000 for unforeseen tasks that may be required during the course of this project, which will be used only with the written approval of the Authority. A scope description and fee breakdown will be provided to the Authority for any proposed use of the Owner's Allowance.

Assumptions

Arcadis made the following assumptions in the creation of this scope of services and the estimated engineering services fee for this project:

- Project management time depends on the schedule of the work. If the proposed project schedule is extended for reasons other than those caused by Arcadis, extended projected management time may be necessary and these fees may increase.
- The Authority will provide Arcadis with electronic copies of requested data where available. Monthly operating reports and water quality data will be provided in Excel format, if available.
- The Authority will respond in a reasonable time to all information requests. Delays in response may cause schedule delays.
- The Authority will provide comments to deliverables submitted by Arcadis for their review within ten (10) business days.
- Arcadis shall submit revised deliverables within ten (10) business days of receipt of comments.
- Supplemental sampling will be collected by one Arcadis staff member following the protocols identified in the PFAS Sample Collection Plan. Peace River tributary sampling will be completed with assistance from Authority staff.

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Shipping of samples for bench-scale testing will be completed by Arcadis staff following the protocols identified in the PFAS Sample Collection Plan.

Schedule

The schedule for providing the services described in the above scope of work is as follows:

Task	Estimated Duration from NTP
Task 1 – Project Management and Coordination	Throughout project
Task 2 – Preliminary Activities	
Task 2.1 – Project Kick-off Meeting	1 week
Task 2.2 – Obtain and Review Background Data	4 weeks
Task 2.3 – PFAS Sample Collection Plan	4 weeks
Task 3 – PFAS Source Identification and Vulnerability Assessment	6 weeks
Task 4 – PFAS Characterization and Treatability Testing	
Task 4.1 – Supplemental PFAS Sampling	36 weeks
Task 4.2 – PAC Bench Scale Testing	36 weeks
Task 5 – Treatment Alternatives Evaluation and Review Meeting	
Task 5.1 – Treatment Alternatives Evaluation	42 weeks
Task 5.2 - Meeting to Review the PFAS Treatment Evaluation	42 weeks
Task 6 – PFAS Treatability Assessment Report	
Task 6.1 – Draft PFAS Treatability Assessment Report	48 weeks
Task 6.2 – Meeting to Review the Draft PFAS Treatability Assessment Report	48 weeks
Task 6.3 – Final PFAS Treatability Assessment Report	50 weeks
Estimated Time to Completion	11.5 months from NTP

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Katie Gilmore
Director of Operations
5/14/2026

Compensation

Compensation to Arcadis for the services described in this Task Order shall be provided on a lump-sum basis for labor and other direct costs, invoiced monthly based on the progress of work. Reimbursable laboratory analytical costs will be invoiced on an actual cost, not-to-exceed basis during the month in which they are incurred.

The total compensation to be paid to Arcadis shall not exceed \$163,250.00. This includes a lump sum compensation for labor services of \$115,690.00, estimated \$37,560.00 for expenses, and a \$10,000 Owner's Allowance. A summary of labor and reimbursable costs is included in the Fee Schedule (Attachment A). Any changes to the scope of work or budget shall be discussed between the Authority and Arcadis, and the Authority shall approve any modifications prior to any additional work being performed.

Arcadis shall submit invoices for work performed during each calendar month. Invoicing shall be accompanied by a brief description of the work completed during the billing period.

We appreciate the opportunity to collaborate with the Authority on this important project. Thank you for entrusting us with the responsibility to support your PFAS management efforts. We look forward to our continued partnership and are committed to delivering solutions that address your needs and priorities.

Sincerely,
Arcadis U.S., Inc.



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Enclosures:
Attachment A - Fee Schedule

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Attachment A
Peace River Manasota Regional Water Supply Authority
PFAS Assessment and Treatment Evaluation
Fee Schedule

Task No.	Task Description	Client Manager/QA/QC	Project Manager	PFAS Subject Matter Expert	Project Engineer	Engineer	GAC Subject Matter Expert	CADD/Computer Technician	Project Controls/Administration	Total Hours	Total Labor Cost	Expenses	SUBS	Total Cost
		Chaparro	Spektor	Berger	Beciragic	Anderson	Nowack	GEC	Demma					
<i>Project Billable Rates</i>		\$272.88	\$192.81	\$303.85	\$187.43	\$133.28	\$316.39	\$63.00	\$113.68					
1	Project Management and Coordination	4	40	12	12	12	4	0	12	96	\$ 18,928	\$ -	\$ -	\$ 18,928
1.1	Invoicing	0	8	0	0	0	0	0	12	20				
1.2	Meetings	4	12	12	12	12	4	0	0	56				
1.3	General Management and Coordination	0	20	0	0	0	0	0	0	20				
2	Preliminary Activities	6	12	18	16	38	0	0	0	90	\$ 17,484	\$ 1,492	\$ -	\$ 18,976
2.1	Project Kick-off Meeting	6	8	8	4	10	0	0	0	36				
2.2	Obtain and Review Background Data	0	2	2	4	8	0	0	0	16				
2.3	PFAS Sample Collection Plan	0	2	8	8	20	0	0	0	38				
3	PFAS Source Identification and Vulnerability Assessment	0	6	10	0	0	0	40	0	56	\$ 6,715	\$ -	\$ -	\$ 6,715
3.1	PFAS source identification	0	2	6	0	0	0	20	0	28				
3.2	Desktop Vulnerability Assessment	0	4	4	0	0	0	20	0	28				
4	PFAS characterization and Treatability Testing	0	8	4	0	60	0	0	0	72	\$ 10,754	\$ 34,576	\$ -	\$ 45,330
4.1	Supplemental PFAS Sampling	0	4	2	0	60	0	0	0	66				
4.2	PAC Bench Scale Testing	0	4	2	0	0	0	0	0	6				
5	Treatment Alternatives Evaluation and Review Meeting	8	12	22	38	56	10	32	0	178	\$ 30,947	\$ 1,492	\$ -	\$ 32,439
5.1	Treatment Alternatives Evaluation	2	4	16	32	40	8	32	0	134				
5.2	Meeting to Review the PFAS Treatment Evaluation	6	8	6	6	16	2	0	0	44				
6	PFAS Treatability Assessment Report	8	16	20	34	74	4	32	0	188	\$ 30,861	\$ -	\$ -	\$ 30,861
6.1	Draft PFAS Treatability Assessment Report	4	8	8	16	40	4	24	0	104				
6.2	Meeting to Review Draft Report	2	4	4	6	10	0	0	0	26				
6.3	Final PFAS Treatability Assessment Report	2	4	8	12	24	0	8	0	58				
Subtotal		26	94	86	100	240	18	104	12	680	\$ 115,690	\$ 37,560	\$ -	\$ 153,250
<i>Owner's Allowance</i>														\$ 10,000
TOTAL (Task, Expenses and Owner's Allowance)														\$ 163,250