

**PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY
BOARD OF DIRECTORS' MEETING**

**SUMMARY AGENDA
April 1, 2026 @ 9:30 a.m.**

Sarasota County Administration (South County)
R.L. Anderson Administration Building
4000 S. Tamiami Trail, Venice, FL 34293

ALL MEETINGS ARE OPEN TO THE PUBLIC

Additional information may be obtained by contacting the Peace River Manasota Regional Water Supply Authority, 9415 Town Center Parkway, Lakewood Ranch, Florida 34202, or through the Authority's website at www.regionalwater.org. Persons with disabilities requiring accommodations to participate in this meeting should contact the Authority at (941) 316-1776 at least two (2) business days in advance to make appropriate arrangements. Any person who decides to appeal any decision of the Peace River Manasota Regional Water Supply Authority Board of Directors with respect to any matter considered at this meeting will be responsible for ensuring that a verbatim record of the proceedings is made, including testimony and evidence upon which the appeal is to be based. Authority Board meetings are not recorded by a certified court reporter.

BOARD OF DIRECTORS

Commissioner Ron Cutsinger, Sarasota County, Chairman
Commissioner Joseph Tiseo, Charlotte County, Vice Chairman
Commissioner Elton Langford, DeSoto County
Commissioner Jason Bearden, Manatee County

CALL TO ORDER / ROLL CALL

INVOCATION

Commissioner Ron Cutsinger

PLEDGE OF ALLEGIANCE

Led by the board

HOST COUNTY REMARKS

Jonathan Lewis, Sarasota County Administrator

CHANGES TO THE AGENDA

PUBLIC COMMENTS

Any individual wishing to address the Board on an item on the Consent Agenda or Regular Agenda ("Voting Agenda Items") or an issue that does not appear on the agenda should complete a 'request to speak' card and submit it to the Authority's recording clerk before this Public Comments item. Each person who submits a 'request to speak' card will have three (3) minutes to address the Board. Fifteen (15) minutes is provided for this Public Comment item unless additional time is needed for individuals to address the Board on Voting Agenda Items. If the time limit is exhausted and there are still individuals who want to address the Board on non-voting Agenda Items, the Board will entertain any remaining comments near the end of the meeting. Comments on Voting Agenda Items will be heard first.

CONSENT AGENDA**1. Minutes of February 4, 2026, Board of Directors' Meeting**

Recommended Action - **Motion** to approve minutes of February 4, 2026, Board of Directors Meeting.

The draft minutes of the February 4, 2026, Board of Directors Meeting are provided for approval.

2. Resolution 2026-01 'Recognition of the Month of April as Water Conservation Month'

Recommended Action - **Motion** to approve Resolution 2026-01 'Recognition of the Month of April as Water Conservation Month'.

By adopting this resolution, the Authority will join the State of Florida, water management districts, local governments, and water-related organizations in recognizing the importance of water conservation in sustaining our water resources.

3. Resolution 2026-02 'Recognition of National Drinking Water Week'

Recommended Action - **Motion** to approve Resolution 2026-02 'Recognition of National Drinking Water Week'.

The importance of water is too often overlooked. Safe drinking water is the lifeblood of our communities, yet few people understand the true value of what comes from their tap. The Authority is pleased to take this opportunity with the American Water Works Association to remind everyone that a reliable water system is essential to their everyday life by proclaiming May 3-9, 2026, as 'National Drinking Water Week'.

4. Award Contracts for Purchase of Water Treatment Chemicals

Recommended Action - **Motion** to award and authorize Executive Director to execute Contracts for Purchase of Water Treatment Chemicals with the recommended lowest responsible and responsive bidders.

Water treatment chemicals were bid in accordance with the Authority's Procurement Policy, and staff recommend award of contracts to the lowest responsible and responsive bidders as listed below. Contracts are for an initial term of one (1) year (May 1, 2026, through April 30, 2027) and are eligible for up to two (2) one-year extensions upon mutual consent of the parties.

Bid Item	Chemical	Recommended Bidder	Current Cost	New Cost
No. 1	Copper Sulfate	Univar Solutions	\$2.01/lb	\$2.8710/lb
No. 2	Copper Sulfate Solution	C&S Chemicals	\$10.75/gallon	\$10.70/gallon
No. 3	Powdered Activated Carbon	Jacobi Carbons	\$3,680.00/ton	\$3000.00/ton
No. 4	50% Sodium Hydroxide Solution	Brenntag Mid-South	\$885.00/dry ton	\$593.00/dry ton
No. 5	12% Sodium Hypochlorite	Allied Universal	\$1.64/gallon	\$1.78/gallon

Budget Action: No action is needed.

5. Phase 2B Interconnect Project – Second Amendment to the Interlocal Agreement

Recommended Action -

Motion to approve the Second Amendment to the Interlocal Agreement for the Regional Integrated Loop System Phase 2B Interconnect between the Peace River Manasota Regional Water Supply Authority and Charlotte County and Authorize the Executive Director to approve non-substantive changes if needed.

The Regional Integrated Loop Phase 2B Pipeline Project includes approximately 13 miles of 42-inch diameter pipeline. The pipeline route is located along the border of Sarasota and Charlotte County, extending from Serris Boulevard, generally west along Hillsborough and Chancellor Boulevards and south mostly in Charlotte County crossing the Myakka River, and then extending to Charlotte County's Gulf Cove Booster Station.

The Interlocal Agreement between the Authority and Charlotte County for the Regional Integrated Loop Phase 2B Pipeline Project was approved by the Board in April of 2022. The Interlocal Agreement was then amended in December of 2023 to revise Charlotte County's contribution cap for the Phase 2B project and to allow Charlotte County to include utility improvements that are parallel to the Hillsborough Boulevard portion of the project. The Second Amendment to the Interlocal Agreement allows Charlotte County to include additional utility improvements that are parallel to Segment 3 of the Project which terminates at the Gulf Cove Booster Station

Budget Action – No action is needed.

6. Phase 2B Charlotte County Easement Agreements

Recommended Action -

Motion to approve Agreements for Permanent Pipeline Easement Number 600 and Temporary Construction Easement Number 512 for the Phase 2B Regional Interconnect, Authorize the Chairman to execute the NON-EXCLUSIVE UTILITY EASEMENT AGREEMENT and the TEMPORARY CONSTRUCTION EASEMENT AGREEMENT.

The Regional Integrated Loop Phase 2B Pipeline Project includes approximately 13 miles of 42-inch diameter pipeline. The pipeline route is located along the border of Sarasota and Charlotte County, extending from Serris Boulevard, generally west along Hillsborough and Chancellor Boulevards and south mostly in Charlotte County crossing the Myakka River, and then extending to Charlotte County’s Gulf Cove Booster Station.

The non-exclusive utility easement is for the construction of the Phase 2B meter station along Hillsborough Boulevard near the intersection of Serris Drive, and the temporary construction easement will be utilized for ingress and egress to the private property to the north of the Charlotte County Gulf Cove Booster Station. Both properties are owned by Charlotte County. In accordance with the Charlotte County Interlocal Agreement, the easements are granted at no cost to the Authority. The easements have been approved by Board of County Commissioners of Charlotte County by Stephen Kipa as Real Estate Services Manager, per Resolution 2019-125.

Board authorization is requested to approve the easements listed below, and for the Chairman to execute the documents and authorization for the Executive Director to pay any transaction fees necessary to complete the acquisition and recording of the Easements.

Permanent Easement #	Permanent Easement Area (Ac)	Temporary Easement #	Temporary Easement Area (Ac)	Total Cost
600	.116	512	1.11	\$0

Budget Action – No action is needed.

7. Phase 2B Najmi Properties, Inc. Stipulated Final Judgment

Recommended Action -

Motion to approve the Najmi Properties Inc. Mediated Settlement Agreement and authorize General Counsel to submit to the Court for signature a mutually-approved Stipulated Final Judgement incorporating settlement modifications into the Permanent Pipeline Easement Number 610 and Temporary Construction Easement Number 510 for the Phase 2B Regional Interconnect, and to Authorize the Executive Director to pay the costs and transaction fees as specified in the Mediated Settlement Agreement and as will be required by the Stipulated Final Judgement.

The Regional Integrated Loop Phase 2B Pipeline Project includes approximately 13 miles of 42-inch diameter pipeline. The pipeline route is located along the border of Sarasota and Charlotte County, extending from Serris Boulevard, generally west along Hillsborough and Chancellor Boulevards and south mostly in Charlotte County crossing the Myakka River, and then extending to Charlotte County’s Gulf Cove Booster Station.

The Authority deposited \$200,000.00 into the court registry for the quick take of Permanent Utility Easement 610 and Temporary Construction Easement 510. A mediation conference was held on January 27, 2026, at which a final agreement on value was reached for total compensation in the amount of \$525,000.00. The requested motion is for Board approval of the Mediated Settlement Agreement and to authorize the Executive Director to pay the remaining required amount of \$325,000.00, any recording and transaction fees necessary, and to authorize General Counsel to prepare the proposed Stipulated Final Judgement.

	Permanent Easement #	Perm. Easement Area (Ac)	Temporary Easement #	Temp. Easement Area (Ac)	Additional Cost
Stipulated Final Judgement	610	3.04	510	1.60	\$325,000.00

Budget Action – No action is needed.

8. HDR Engineering, Inc. Work Order #4 Amendment #3

Recommended Action -

Motion to approve and authorize the Executive Director to execute ‘Work Order No. 4 – Peace River Regional Reservoir (PR3) Project’ Amendment 3 for Construction Phase Services with HDR Engineering, Inc., not to exceed \$1,407,188.65.

The Siting and Feasibility Phase Study (Work Order No. 1) for the Peace River Regional Reservoir (PR3) was complete, and the Consultant, HDR presented their findings and recommendations for the sizing, siting, and configuration of the project components to the Board at the December 1, 2021, meeting. Work Order No. 2 ‘Peace River Regional Reservoir (PR3) Project Preliminary Design, Permitting, and Third-Party Review’ advanced the project through the preliminary design phase and included geotechnical, surveying, and bathymetry investigations to inform the development of the design documents and the Environmental Resource Permit (ERP) Permit application. The Final Design and Permitting Phase (Work Order No. 3) included design progression for construction document development, permitting activities associated with permits submitted as part of Work Order No. 2, and coordination with Authority contractors and owner’s representatives as needed.

PR3 Project Construction Services – Work Order No. 4:

The Peace River Reservoir No. 3 (PR3) – The CEI services for Reservoir No. 3 (PR3) project represents the 4th work order for HDR and will involve the progression of design for construction ready document development and permitting activities, continuing work initiated in previous orders and coordinating with the Authority's contractors and representatives as needed. Work Order No. 4 included an initially included 9 months of project management, environmental and building permitting with four agencies (SWFWMD, USACE, FWC, and DeSoto County), PR3 Volume 3 Early Works engineering and inspection during construction, ODP procurement for Volume 3, and Reservoir No. 3 procurement assistance and conformed plans for a not to exceed fee of \$3,605,309. The first amendment to Work Order 4 for \$2,901,780 added 30 months to the project management effort as well as engineering and construction inspection for PR3 Volumes 3 (including Volume 3 Electrical Package) and Volume 4 (Conveyance Pipeline). The second amendment to Work Order 4 for \$18,906,529.35 includes time and materials tasks for the full-time inspection and materials testing of Volume 1 (Reservoir No. 3) and Volume 5 (Mitigation) construction. This third amendment includes the environmental permitting and alternative Kings Highway open-cut analysis for Volume 2 (River Intake PS and 84” crossing Kings Highway). Additional amendment will be submitted associated with the GMP for Volume 2.

Budget Action: No Action is Needed.

9. Authority Property Insurance Renewal

Recommended Action -

Motion to renew Peace River Facility Property Insurance with Preferred Governmental Insurance Trust for an annual premium of \$666,184 for the upcoming year (April 30, 2026 thru April 30, 2027).

The Authority's property insurance expires on April 30, 2026. Bids were received from firms for property insurance for the upcoming year. The Authority's independent insurance consultant, Brown & Brown reviewed the quotes and recommends renewal with the incumbent, Preferred Governmental Insurance Trust (PGIT).

The premium for the recommended 12-month policy is \$666,184. The 12-month policy premium reflects an 8.66% rate decrease, which is a savings of \$63,162 over the current policy. Brown & Brown did receive an indication, but no official quote, from the excess and surplus market for a policy premium of \$648,000, however this indication is for a policy limit of \$25 million, in comparison to the \$138.6 million of total insured value under the PGIT recommended renewal policy.

Funds are available in the FY 2026 budget for property insurance. Staff recommends approval of the property insurance renewal with Preferred Governmental Insurance Trust for an annual premium of \$666,184 for the term of April 30, 2026 thru April 30, 2027.

Budget Action: No action is needed.

10. Board of Directors Meeting Schedule for CY 2026 (*Revised*)

Recommended Action -

Motion to approve the Revised Board of Directors meeting schedule for the calendar year 2026.

As an independent special district under Chapter 189, F.S., the Authority is required to file an annual meeting schedule with the local governing authority or authorities. The proposed revisions to the meeting schedule for the calendar year 2026 have been coordinated with each of the Board members' offices.

Upon approval, the revised schedule below will be sent to each county clerk and county commission chairman. Courtesy copies will also be provided to the Southwest Florida Water Management District and to the City of North Port. The meeting schedule is also posted on the Authority's website at www.regionalwater.org.

Proposed Revised CY 2026 Board of Directors Meeting Schedule (New Dates in Bold):

DATE	TIME	LOCATION
Wednesday February 4, 2026	9:30 A.M.	Peace River Facility Water Quality and Training Center 8998 SW County Rd. 769, Arcadia, FL 34269
Wednesday April 1, 2026	9:30 A.M.	Sarasota County Administration (South) R.L. Anderson Administration Building 4000 S. Tamiami Trail, Venice, FL 34293
Friday June 5, 2026	9:30 A.M.	DeSoto County Administration Building Commission Chambers, First Floor 201 East Oak Street, Arcadia, FL 34266
Wednesday, August 5, 2026	9:30 A.M.	Charlotte County Administration Center Commission Chambers, Room 119 18500 Murdock Circle, Port Charlotte, FL 33948
Friday October 9, 2026	9:30 A.M.	Manatee County Administration Building Honorable Patricia M. Glass Chambers 1112 Manatee Ave West, Bradenton, FL 34205
Thursday December 3, 2026	9:30 A.M.	Sarasota County Administration Center (North) Commission Chambers 1 Apex Rd, Sarasota, FL 34240

11. Strategic Plan 2026

Recommended Action - **Motion** to approve the Authority's Strategic Plan 2026

In accordance with Board policy, the Authority's Strategic Plan is updated every five years. The current Strategic Plan was adopted by the Board in February 2021. At the February 4, 2026, Board meeting, staff presented the Draft proposed 2026 Strategic Plan for Board input and consideration, and the Board provided concurrence thereto.

The Final Draft Strategic Plan 2026 is attached for the Board's final consideration and approval. A track-changes version of the previous Strategic Plan 2020 is also attached for reference.

Budget Action – No action is required.

REGULAR AGENDA

1. Water Supply Conditions Report

Presenter - Katie Gilmore, Director of Operations

Recommended Action - **Status Report.** This item is presented for the Board’s information and no action is required.

Water Supply Conditions at the Peace River Facility as of March 15, 2026.

- Water Supply Quantity: Stressed
- Treated Water Quality: Good

March Water Demand	29.58 MGD
March River Withdrawals	8.73 MGD
<u>Storage Volume:</u>	
Reservoirs	3.46 BG
ASR	<u>7.40 BG</u>
Total	10.86 BG

2. Draft 2027 Capital Improvements Plan and Capital Needs Assessment

Presenter - Mike Knowles, Director of Engineering

Recommended Action - **Status Update.** This item is presented for the Board’s information and discussion only.

The draft 5-Year CIP and 20-Year CNA document summarizes the number, type, and timing of water supply, regional transmission, and other capital projects planned over the 20-year planning period pursuant to the Integrated Regional Water Supply Plan 2025 Update. Capital planning drives the planning, design, and construction of significant infrastructure projects forecasted to serve the region’s needs. These projections must be coordinated with financial planning, selection of engineering consultants, and acquisition of internal resources to complete these projects by the time they are needed. There are two schedule horizons in the Authority’s capital planning efforts: the 5-Year Capital Improvements Plan (CIP), which includes projects that are relatively certain and well-defined, and the 20-Year Capital Needs Assessment (CNA), which includes the 5-Year CIP and also looks out beyond that period to years 6 – 20 years where projects are less certain and defined.

The 5-Year CIP beginning in FY 2027 through FY 2031 currently includes the following:

Regional Transmission Projects	\$19,896,635	2.9%
Water Supply Projects	\$663,661,027	95.8%
Other Projects	\$9,272,500	1.3%
Total	\$ 692,830,162	100%

And the 20-Year CNA, beginning in FY 2027 through FY 2046, includes the following:

Regional Transmission Projects	\$232,394,839	20%
Water Supply Projects	\$931,641,027	78%
Other Projects	\$24,144,250	2%
Total	\$ 1,188,180,116	100%

Capital planning has also identified \$76 million in offsetting cooperative grant funding opportunities for projects within the 5-year CIP projects based upon past generous participation by the Southwest Florida Water Management District as well as the Florida Department of Environmental Protection (Alternative Water Supply Grant) and the State of Florida Appropriations.

Budget Action – No action is required.

3. Classification and Pay Plan Update

Presenter -

Lisa Wooten, HR Coordinator
 Rob Williamson, Local Government Consulting, LLC

Recommended Action -

Motion to accept the revised ‘Classification and Pay Plan’ and adjust the affected current employees to the minimum of their respective new pay range.

According to the policy adopted in the Authority’s Classification and Pay Plan, the Authority is to conduct a formal Classification and Compensation study at least once every 3-5 years, and Authority staff are to perform localized salary surveys in the interim years. The last formal Classification and Compensation Study was initiated by Evergreen Solutions in March 2023, with results presented to the Board in August 2023. Pay structure adjustments were annually updated to align with the Bureau of Labor Statistics Consumer Price Index per the approved pay plan.

In accordance with policy, Authority staff contracted with Local Government Consulting, LLC in December 2025 to perform a Salary Survey Market Analysis and Internal Equity Analysis. The primary mechanism for assessing market equity is a salary survey of the organization's job classifications compared to a group of market peers. Seventeen (17) market peers in the Tampa-to-Fort Myers geographic area provided data for the survey.

Multiple factors affect the Authority's ability to retain current employees and make new hires, including a shortage of skilled labor, retirements, competition from other employers, and historical inflation. Recommendations are contained in the Salary Survey Market Analysis for the Authority to remain competitive in the tight labor market and to correct its standing in the market, where inequity has been identified. Local Government Consulting recommends that the Authority implement a 5.6% overall upward adjustment to the pay ranges and pay grade reclassifications to bring the Authority's salaries in line with the market. The recommended pay range adjustment would require ten (10) current employees to be raised to the new minimum in the adjusted pay range at a total annual cost of \$16,837.49.

Budget Action – No action is required.

4. Punta Gorda Water Purchase Request

Presenter -

Richard Anderson, Executive Director

Recommended Action -

Motion to approve the request to purchase water by the City of Punta Gorda up to the quantities identified in the 5-Year Water Supply Projections table in Tab B, subject to annual available quantities.

Maintaining regional interconnections in a state of continued readiness is critical to system resiliency by supporting water transfer and supply options for operational flexibility and during emergencies. The Authority owns and operates two regional interconnects with the City of Punta Gorda which facilitates that operational readiness. The Phase 1A Transmission Main was placed in service in October 2012 and includes approximately nine-miles of 24-inch diameter pipeline, and a 6 MGD pumping station with 500,000 gallon finished water storage tank. The Phase 1 Transmission Main was Placed into service in June 2020 and includes approximately 7 miles of 24-inch diameter pipeline and a direct connection to the City's Shell Creek WTP.

The operation of the interconnect facilities is governed by the '*Water Systems Interconnect and Water Transfer Contract Between the Peace River Manasota Regional Water Supply Authority and the City of Punta Gorda*' effective September 3, 2013, twice amended February 17, 2016 and December 4, 2019 ("Agreement"). The Agreement allows for water exchange between the City

and Authority to maintain the system in a state of operational readiness as well as the ability for either party to purchase water should quantities be available.

On March 6, 2026 the city submitted a request to purchase water on a temporary basis until completion of the Shell Creek Reverse Osmosis Expansion. Water supply projections provided by the City indicate an Annual Average Day need of 0.23 million gallons per day in FY 2026, increasing to 0.53 million gallons per day in FY 2031. The Agreement stipulates Available Water may be supplied after all water supply needs of Authority customers are met and requires annual verification of those available quantities. Available Water is provided via the Authority Re-distribution Pool. A review of available Re-distribution Pool quantities show water is available for purchase by Punta Gorda in FY 2026 and FY 2027.

Staff recommends approval of Punta Gorda's request to purchase water as identified in their March 6, 2026 letter and Water Supply Projection table subject to annual available quantities.

Budget Action: No action needed.

TENTATIVE BUDGET FOR FY 2027

1. Tentative Budget for FY 2027

Presenter - Ann Lee, MBA, CGFO, Finance & Budget Senior Manager

Recommended Action - **Motion** to approve the Tentative Budget for FY 2027 in the amount of \$368,834,459, including updating the Interconnect Water Charge to Option ____.

In accordance with the 'Second Amended Interlocal Agreement Creating the Peace River Manasota Regional Water Supply Authority', the Authority is required to establish a tentative budget no later than May 15th of each ensuing year. Staff will present the proposed Tentative Budget for FY 2027 in the amount of \$368,834,459.

The Tentative Budget for FY 2027 will be posted on the Authority's website and distributed for continued review by Authority members, customers, and the public. A public hearing will be scheduled in conjunction with our regular Board meeting on August 5, 2026 at which time the Board will consider adoption of the Final Budget for FY 2027.

2. Resolution 2026-03 ‘Resolution Setting Forth Preliminary Schedules of Rates, Fees and Charges for FY 2027’

Presenter - Ann Lee, MBA, CGFO, Finance & Budget Senior Manager

Recommended Action - **Motion** to approve Resolution 2026-03 ‘Resolution Setting Forth Preliminary Schedules of Rates, Fees and Charges for FY 2027’.

Resolution 2026-03 formalizes the Board’s adoption of the Tentative Budget for FY 2027 and establishes its intent to set rates, fees and charges based upon the tentative budget. A public hearing is scheduled at which time the Board will consider adoption of the final schedule of rates, fees and charges for FY 2027 in conjunction with a regularly scheduled Board meeting on August 5, 2026.

GENERAL COUNSEL’S REPORT

EXECUTIVE DIRECTOR’S REPORT

ROUTINE STATUS REPORTS

1. Hydrologic Conditions Report
2. Check Registers for January and February 2026
3. Peace River Regional Reservoir No. 3 (PR3) Project
4. Regional Integrated Loop System Phase 2B Interconnect Project
5. Regional Integrated Loop System Phase 3C Interconnect Project
6. Peace River Facility Expansion Project
7. Regional Integrated Loop System Phase 3C Extension Routing Study
8. Regional Integrated Loop System Phase 2C Feasibility and Routing Study
9. Peace River Basin Report

BOARD MEMBER COMMENTS

PUBLIC COMMENTS *(if necessary)*

ANNOUNCEMENTS

Next Authority Board Meeting

Friday, June 5, 2026 @ 9:30 a.m. *(Pending approval)*

DeSoto County Administration Building

Commission Chambers, First Floor

201 East Oak Street, Arcadia, FL 34266

Future Authority Board Meetings

August 5, 2026 @ 9:30 a.m. - Charlotte County Administration Center, Port Charlotte, FL

October 9, 2026 @ 9:30 a.m. - Manatee County Administration Building, Bradenton, FL

(Pending approval)

December 3, 2026 @ 9:30 a.m. - Sarasota County Administration Center (North), Sarasota, FL

(Pending approval)

ADJOURNMENT

Visit the Business page of our website www.regionalwater.org to access the Agenda Packet