

Minutes of Board of Directors Meeting
PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY
DeSoto County Administration Building
Commission Chambers, First Floor
201 East Oak St, Arcadia, FL

April 2, 2025

Board Members Present:

Commissioner Joseph Tiseo, Charlotte County, Chairman
Commissioner Ron Cutsinger, Sarasota County, Vice Chairman
Commissioner Elton Langford, DeSoto County
Commissioner Jason Bearden, Manatee County

Staff Present:

Richard Anderson, Executive Director
Doug Manson, General Counsel
Jim Guida, Water Resources & Planning Director
Mike Knowles, Engineering Director
Katie Gilmore, Operations Director
Rachel Kersten, Executive Assistant & Agency Clerk

Others Present:

A list of others present who signed the attendance roster for this meeting is filed with the Authority's permanent records.

CALL TO ORDER

Commissioner Tiseo called the meeting to order at 9:30 a.m.

INVOCATION

Commissioner Langford offered the invocation.

PLEDGE OF ALLEGIANCE

The Board led the Pledge of Allegiance to the Flag of the United States.

WELCOME GUESTS

Commissioner Tiseo welcomed guests.

HOST COUNTY REMARKS

County Administrator Mandy Hines offered the host remarks and welcomed everyone to DeSoto County.

PUBLIC COMMENTS

Public comments were made by Adeline Howard and Orvell Howard.

CONSENT AGENDA

1. Approve Minutes of February 6, 2025, Board of Directors’ Meeting
2. Approve Resolution 2025-03 ‘Recognition of the Month of April as Water Conservation Month’
3. Approve Resolution 2025-04 ‘Recognition of National Drinking Water Week’
4. Approve Award of Contracts for Purchase of Water Treatment Chemicals
5. Approve Property Insurance Renewal for Authority Facilities
6. Approve Phase 2B Regional Interconnect Amended Resolution of Necessity for Pipeline Easements
7. Approve Phase 2B State Forestry Parcel Easement
8. Approve Treatment Trains 7 & 8 (Plant 4) Rehabilitation Project - Phase 2
9. Approve Peace River Facility Expansion - Design Amendment #1 Wharton-Smith
10. Approve Declaration of Surplus

Mr. Anderson brought to the Board’s attention that an update had been made to Consent Item 5, ‘Property Insurance Renewal for Authority Facilities’. The amount posted on the item cover in the Board packet and sent to commissioners was incorrect. The correct amount is \$729,346.

Motion was made by Commissioner Langford, Seconded by Commissioner Cutsinger to approve and accept the changes to Consent Agenda Item 5. Motion was approved unanimously.

Motion was made by Commissioner Langford, seconded by Commissioner Cutsinger, to approve the Consent Agenda. The motion was approved unanimously.

REGULAR AGENDA

1. Water Supply Conditions Report

Katie Gilmore presented the Water Supply Conditions at the Peace River Facility as of March 16, 2025 for the Board’s information.

- Water Supply Quantity: Excellent
- Treated Water Quality: Excellent

March Water Demand	30.95 MGD
March River Withdrawals	29.85 MGD
<u>Storage Volume:</u>	
Reservoirs	6.68 BG
ASR	<u>8.81 BG</u>
Total	15.49 BG

Ms. Gilmore noted that the Authority and several other regional customers are participating in a free chlorine conversion process. Commissioner Tiseo asked if there was an industry standard for the frequency of this conversion and if there were high costs to participate. Ms. Gilmore explained that some customers do so annually, but the last time the Authority did this conversion was three years ago, so they felt it was time. There is no real industry standard beyond that for timing, and the cost involved is negligible.

2. 2025 A/B/C Bond Financing – Request to Proceed

Ann Lee along with Natalie Sidor, Senior Managing Director, Public Resources Advisory Group presented on this item and requested Board authorization to move forward with finalizing long-term funding for the Phase 2B Regional Interconnect and portions of the Surface Water Supply Expansion Project (SWSEP), in conjunction with potential refunding of portion of the 2015 Bonds to take advantage of economies of scale. The funding for Phase 2B and the SWSEP are currently coming from the Authority's Capital Project Line of Credit and SWFWMD Cooperative Funding proceeds. The anticipated bond amount for the Phase 2B Regional Interconnect is approximately \$53.17 million, the anticipated amount for package #1 of the SWSEP are \$280.3 million.

Based on the board's previous questions, Ms. Lee added clarification on reporting annual gains and losses. Commissioner Custinger noted that we are seeing exceptional savings. Commissioner Tiseo asked about the Line of Credit extension fees with PNC Bank. Nick Ayotte with PNC, who was attending as the audience, stood and addressed the commissioner's comment and stated that PNC would not be charging extensive fees. Commissioner Bearden asked if there was a penalty for paying off this line of credit early. Ms. Lee confirmed that there are no penalties for early pay off.

Motion was made by Commissioner Cutsinger, seconded by Commissioner Langford to approve and authorize staff to proceed on the 2025 A/B/C Bonds. The motion was approved unanimously.

3. Integrated Regional Water Supply Plan 2025 Update

Jim Guida explained that consistent with the Authority's Strategic Plan, the Authority updates its Integrated Regional Water Supply Plan every five (5) years to ensure that we understand the future needs of the region and the probable supply sources, system improvements (such as interconnections) and operational management programs required to effectively meet Customer needs. The Integrated Regional Water Supply Plan (IRWSP) 2025 Update will build upon the Authority's 2020 IRWSP. Work on the 2025 IRWSP was initiated in October 2023 with Carollo Engineers and is scheduled for completion in early summer 2025. The Authority's IRWSP 5-year update schedule corresponds with the latest Southwest Florida Water Management District's Regional Water Supply Plan (RWSP) update that is also scheduled for completion in 2025 and will be integrated into that RWSP.

IRWSPs updates include:

- Projected water supply demands for the region
- An inventory of current/potential sources and capacities
- Regional transmission pipelines/interconnects and hydraulic modeling; and
- Water conservation and beneficial reuse

At the April Board Meeting, Authority and Carollo staff updated the Board on the overall project status and presented water supply demand projections. At the June Board Meeting, a presentation regarding the

remainder of the IRWSP 2025 Update and a request for the Board’s acceptance of the plan will be provided.

4. Draft 5-Year Capital Improvements Plan & 20-Year Capital Needs Assessment

Mike Knowles presented on the Authority’s draft 5-Year CIP and 20-Year CNA document. He explained that this document summarizes the number, type, and timing of water supply, regional transmission, and other capital projects planned over the 20-year planning period pursuant to the Integrated Regional Water Supply Plan 2020 Update and Draft 2025 Update. Capital planning drives the planning, design, and construction of significant infrastructure projects forecasted to serve the region’s needs. These projections must be coordinated with financial planning, selection of engineering consultants, and acquisition of internal resources to complete these projects by the time they are needed. There are two schedule horizons in the Authority’s capital planning efforts: the 5-Year Capital Improvements Plan (CIP), which includes projects that are relatively certain and well-defined, and the 20-Year Capital Needs Assessment (CNA), which includes the 5-Year CIP and also looks out beyond that period to years 6 – 20 years where projects are less certain and defined.

The 5-Year CIP beginning in FY 2026 through FY 2030 currently includes the following:

Regional Transmission Projects	\$28,784,095	4.4%
Water Supply Projects	\$618,781,536	93.9%
Other Projects	\$11,172,500	1.7%
Total	\$658,738,131	100%

And the 20-Year CNA, beginning in FY 2026 through FY 2045, includes the following:

Regional Transmission Projects	\$264,899,439	22%
Water Supply Projects	\$890,761,536	75%
Other Projects	\$39,957,600	3%
Total	\$1,195,618,575	100%

Capital planning has also identified \$112 million in offsetting cooperative grant funding opportunities for projects within the 5-year CIP projects based upon past generous participation by the Southwest Florida Water Management District, the Florida Department of Environmental Protection (Alternative Water Supply Grant), and the State of Florida Appropriations.

5. SWSEP Update & Reservoir Pumping Station Early Works Package to Archer Western

Mr. Knowles presented the SWSEP update and early works package for the reservoir pumping station. He reviewed that the current Board-approved water supply project to meet member demands is the Surface Water Supply Expansion Project (SWSEP), consisting of the Peace River Regional Reservoir No. 3 (PR3) Project and the PRF Expansion Project. The PR3 Project is comprised of a new 9-billion-gallon reservoir, a new 258 MGD river intake pump station, a new reservoir pump station, and conveyance piping connecting these new components to the Authority’s existing facilities. At the October 4, 2023, Board meeting, Archer Western Contractors, LLC was selected as the Construction Management at-Risk (CMAR) Contractor to provide (1) Phase I Preconstruction Services, and (2) Phase II Construction Services for the PR3 Pumping and Conveyance Facilities (new river pump station, new reservoir pump station and conveyance piping associated with the PR3 Project).

The PR3 Reservoir Pump Station Early Works Package Scope and Fee are intended to take advantage of the foundation work for the Reservoir Pump Station in the drier months resulting in 4 months off the overall timeline. The Reservoir Pump Station Early Works Package fee is \$6,273,304, which includes \$510k in contingencies and allowance. The schedule for bringing the final construction guaranteed maximum price amendment to the Board for consideration is August 2025.

Motion was made by Commissioner Cutsinger, seconded by Commissioner Bearden, to approve the Construction Agreement between the Authority and Construction Management At-Risk (CMAR) for the Peace River Regional Reservoir No. 3 (PR3) Reservoir Pump Station Early Works Package in the amount not to exceed \$6,240,320. The motion was approved unanimously.

6. PR3 HDR Contract Services Amendment #4 for CEI Services

Mr. Knowles reviewed the background of the PR3 project. He stated that the Siting and Feasibility Phase Study (Work Order No. 1) for the Peace River Regional Reservoir (PR3) was complete, and the Consultant, HDR presented their findings and recommendations for the sizing, siting, and configuration of the project components to the Board at the December 1, 2021, meeting. Work Order No. 2 'Peace River Regional Reservoir (PR3) Project Preliminary Design, Permitting, and Third-Party Review' advanced the project through the preliminary design phase and included geotechnical, surveying, and bathymetry investigations to inform the development of the design documents and the Environmental Resource Permit (ERP) Permit application. The Final Design and Permitting Phase (Work Order No. 3) included design progression for construction document development, permitting activities associated with permits submitted as part of Work Order No. 2, and coordination with Authority contractors and owner's representatives as needed.

Mr. Knowles continued that the Peace River Reservoir No. 3 (PR3) – The CEI services for Reservoir No. 3 (PR3) project represents the 4th work order for HDR and will involve the progression of design for construction-ready document development and permitting activities, continuing work initiated in previous orders and coordinating with the Authority's contractors and representatives as needed. The project will address the construction of components by different contractors under varying procurement methods, following parallel or sequential timelines. The CEI services for the Peace River Reservoir No. 3 (PR3) Project will ensure that all work is carried out in strict accordance with approved plans and specifications, proactively identifying and resolving any issues that could lead to delays or claims. The primary focus is to support the construction of critical project components, including Reservoir No. 3, the River Intake Pump Station, Reservoir No.1 Pump Station, Conveyance Pipelines and the Wetland Restoration project.

Motion was made by Commissioner Cutsinger, seconded by Commissioner Langford to approve and authorize the Executive Director to execute Work Order No. 4 - 'Peace River Regional Reservoir (PR3) Construction Phase' Services, in the amount of \$3,605,309.00. The motion was approved unanimously.

TENTATIVE BUDGET FOR FY 2026

1. Tentative Budget for FY 2026

Ms. Lee presented the Authority's Tentative Budget for FY 2026 in the amount of \$285,001,509. The Tentative Budget will be posted on the Authority's website and distributed for continued review by Authority members, customers, and the public. A public hearing is scheduled for the adoption of the final budget for FY 2026 during the regularly scheduled Board meeting on August 6, 2025.

Motion was made by Commissioner Langford, seconded by Commissioner Bearden to approve the Tentative Budget for FY 2026 in the amount of \$285,001,509. The motion was approved unanimously.

2. Resolution 2025-05 ‘Resolution Setting Forth Preliminary Schedules of Rates, Fees and Charges for FY 2026’

Ms. Lee explained that Resolution 2025-05 would formalize the Board’s adoption of the Tentative Budget for FY 2026 and establish the intent to set rates, fees and charges based upon the tentative budget as presented. A public hearing is scheduled for the Board to adopt the final schedule of rates, fees and charges for FY 2026 during the regularly scheduled Board meeting on August 6, 2025.

Motion was made by Commissioner Langford, seconded by Commissioner Cutsinger to approve Resolution 2025-05 ‘Resolution Setting Forth Preliminary Schedules of Rates, Fees and Charges for FY 2026’. The motion was approved unanimously.

GENERAL COUNSEL’S REPORT

Mr. Manson had no further updates to the Board.

EXECUTIVE DIRECTOR’S REPORT

Mr. Anderson had no further updates to the Board.

ROUTINE STATUS REPORTS

There were no Board comments on routine status reports.

BOARD MEMBER COMMENTS

There were no additional Board comments.

PUBLIC COMMENTS

No additional public comments were made.

ANNOUNCEMENTS

Next Authority Board Meeting

Wednesday, June 4, 2025 @ 9:30 a.m.
Sarasota County Administration Center
Commission Chambers, First Floor
1660 Ringling Boulevard, Sarasota, FL

Future Authority Board Meetings

August 6, 2025 @ 9:30 a.m. – Manatee County Administration Center, Bradenton, FL
October 1, 2025 @ 9:30 a.m. – DeSoto County Administration Building, Arcadia, FL
December 3, 2025 @ 9:30 a.m. – Charlotte County Administration Center, Port Charlotte, FL

ADJOURNMENT

With no further business before the Board, the meeting adjourned at 10:50 a.m.

BOARD APPROVED

JUN - 4 2025

Peace River Manasota
Regional Water Supply Authority



Commissioner Joe Tiseo
Chairman