

Minutes of Board of Directors Meeting
PEACE RIVER MANASOTA REGIONAL WATER SUPPLY AUTHORITY
Sarasota County Administration Center
Commission Chambers, First Floor
1660 Ringling Boulevard, Sarasota, FL
October 4, 2023 @ 9:30 a.m.

Board Members Present:

Commissioner Elton Langford, DeSoto County, Chairman
Commissioner Michael Moran, Sarasota County
Commissioner George Kruse, Manatee County
Commissioner Ken Doherty, Charlotte County Alternate

Staff Present:

Mike Coates, Executive Director
Doug Manson, General Counsel
Richard Anderson, Deputy Director
Terri Holcomb, Director of Engineering
Jim Guida, Director of Water Resources & Planning
Ann Lee, Finance & Budget Sr. Manager
Mike Knowles, Engineering & Projects Sr. Manager
Rachel Kersten, Executive Assistant & Agency Clerk

Others Present:

A list of others present who signed the attendance roster for this meeting is filed with the permanent records of the Authority.

CALL TO ORDER

Commissioner Langford called the meeting to order at 9:30 a.m.

INVOCATION

Commissioner Langford offered the invocation.

PLEDGE OF ALLEGIANCE

The Board led the Pledge of Allegiance to the Flag of the United States.

WELCOME GUESTS

Commissioner Langford welcomed guests and recognized Charlotte County Commissioner Ken Doherty as Commissioner Truex's alternate.

HOST COUNTY REMARKS

Sarasota County Assistant County Administrator, Brad Johnson made welcoming remarks.

PUBLIC COMMENTS

No public comments were made.

CONSENT AGENDA

1. **Approve Minutes of the August 2, 2023, Board of Directors Meeting**
2. **Approve Projects for State of Florida Grant Funding (Local Funding Initiatives)**
3. **Receive and File Update on Hurricane Ian Repairs, Costs and Cost Recovery Efforts**
4. **Approve Disbursement of Funds for FY 2023 Debt Service Coverage Payments**

Motion was made by Commissioner Doherty, seconded by Commissioner Kruse, to approve the Consent Agenda. Motion was approved unanimously.

REGULAR AGENDA

1. Water Supply Conditions Report

Richard Anderson presented the Water Supply Conditions at the Peace River Facility as of September 17, 2023 for the Board’s information:

- Water Supply Quantity: Excellent
- Treated Water Quality: Excellent

May Water Demand	29.61 MGD
May River Withdrawals	32.37 MGD
<u>Storage Volume:</u>	
Reservoirs	6.39 BG
ASR	<u>8.36 BG</u>
Total	14.75 BG

Commissioner Doherty asked for clarification on the ASR storage volume listed on slide 6. Is this amount usable water? Mr. Anderson confirmed that yes, the ASR storage volume shown on the graph at approximately 5 BG is the estimated recoverable ASR amount.

2. Peace River Reservoir No. 3 Project, Work Order No. 3 - Final Design and Permitting

Ms. Holcomb presented the Board with a design and construction update on the Peace River Reservoir No. 3 Project which will develop a new 9 BG off-stream reservoir on the RV Griffin Reserve. The project also includes a new pumping station on the Peace River and pipelines connecting a new pump station with the expanded reservoir system.

Ms. Holcomb stated that Work Order No. 1 ‘Siting and Feasibility Phase Study’ for the Peace River Regional Reservoir (PR3) was complete, and the Consultant, HDR presented their findings and recommendations for the sizing, siting, and configuration of the project components to the Board at the December 1, 2021, meeting. Work Order No. 2 ‘Peace River Regional Reservoir (PR3) Project Preliminary Design, Permitting, and Third-Party Review’ advanced the project through the preliminary design phase and included geotechnical, surveying, and bathymetry investigations to inform the development of the design documents and the Environmental Resource Permit (ERP) Permit application. The 30% Design Documents were completed in June 2023, and the Environmental Resource Permit (ERP) Application was submitted on September 15, 2023.

Ms. Holcomb explained that the Final Design and Permitting Phase (Work Order No. 3) will include design progression for construction document development, permitting activities associated with permits submitted as part of Work Order No. 2, and coordination with Authority contractors and owner's representatives as needed. She stated that this phase of the project contemplates design considerations for components of the project being constructed by different contractors under different contract procurement methods, potentially on parallel or sequential timelines. The proposed Fee for the Final Design and Permitting Phase is \$8,408,449, and the schedule for completion of this phase is 16 months.

Commissioner Doherty thanked Ms. Holcomb for the excellent presentation. He also asked if a separate meeting to further review and discuss the sequencing of the PR3 project phases for his own information would be possible. Ms. Holcomb confirmed that she would reach out to Commissioner Doherty's assistant to coordinate such a meeting in the near future.

Motion was made by Commissioner Doherty, seconded by Commissioner Kruse, to approve and authorize the Executive Director to execute Work Order No. 3 - 'Peace River Regional Reservoir (PR3) Project Final Design and Permitting' in the amount of \$8,408,449. Motion was approved unanimously.

3. Professional Construction Manager at Risk (CMAR) Services for the PR3 Pumping and Conveyance Facilities

Mr. Knowles presented on Professional Construction Manager at Risk for the PR3 Pumping and Conveyance Facilities Project procurement effort. He stated that Statements of Qualifications (SOQ) were requested from respondents interested in providing professional Construction Management at Risk (CMAR) services for the 'PR3 Pumping and Conveyance Facilities Project'. Four (4) SOQs were timely received by the August 17, 2023, submittal deadline, and all four (4) SOQs were deemed responsive.

Mr. Knowles said that on August 29, 2023, the Authority's Professional Services Evaluation Committee (PSEC) held a Public Meeting and reviewed the SOQs based upon the 1st Stage Evaluation Criteria. At the conclusion of this meeting, the PSEC elected to invite all 4 respondents to move on to the 2nd Stage - Technical Presentations held on September 12, 2023. Following the 2nd Stage - Technical Presentations, the PSEC ranked the respondent Archer Western Construction, LLC number one, and it is the recommendation of staff that the Authority Board of Directors approve the PSEC ranking and authorize the Executive Director to negotiate a contract, scope, and fee for Professional CMAR Services for the 'PR3 Pumping and Conveyance Facilities Project' with Archer Western Construction, LLC for consideration at a future Board meeting.

Motion was made by Commissioner Doherty, seconded by Commissioner Kruse, to approve Professional Services Evaluation Committee recommendation and authorize the Executive Director to negotiate a contract, scope, and fee with Archer Western for Professional CMAR Services for the 'PR3 Pumping and Conveyance Facilities Project'. Motion was approved unanimously.

4. Peace River Water Treatment Plant Expansion Pilot Testing Results and Recommendations

Mr. Knowles along with Mike Condran, Director of Client Services with Brown and Caldwell presented the Board with an update on the pilot testing results and recommendations for the Peace River Water Treatment Plant Expansion Project.

Mr. Knowles stated that in December 2022, the Board approved a work order with Brown and Caldwell to conduct pilot testing of various treatment technologies for possible use in the expansion of the Peace River Water Treatment Facilities. Brown and Caldwell was tasked with developing a Design Criteria Package

(DCP) for the treatment plant expansion incorporating the findings from the pilot testing, which included design development for the inclined plate settler and membrane filtration technologies documented in the DCP. Mr. Condran then reviewed the pilot test results and DCP recommendations for the Board's information.

5. Contract, Scope and Fee with Carollo Engineers for Integrated Regional Water Supply Plan 2025

Mr. Guida presented on this item for the Board's information. He explained that every five years the Authority updates our Integrated Regional Water Supply Plan (IRWSP) to ensure that regional water supply and transmission system planning keeps pace with changing needs and regulations in the region. The updated water supply planning also coincides with the SWFWMD water supply planning cycle enabling the Authority's regional projects to be included in the SWFWMD water supply plan, which supports project co-funding and permitting.

Mr. Guida stated that at the August 2, 2023, meeting, the Board approved the selection of Carollo Engineers to develop the 2025 IRWSP, and authorized the Executive Director to negotiate a contract, scope and fee with Carollo for this work. Work Order No. 1 under this contract will implement the scope and fee for development of the 2025 IRWSP. He stated that work includes an update to demand projections, demand management/water conservation, detailed evaluation of future regional interconnections, current and potential future sources of supply, and an enhanced assessment of reclaimed water supply opportunities in the region. A prioritized listing of project opportunities will be developed including cost estimates and timetables needed for implementation. The duration of the Project is from October 2023 - April 2025. Negotiated not-to-exceed costs for Work Order No. 1 \$698,883, which includes a \$35,000 Owners Allowance for out-of-scope work if authorized by the Executive Director.

Mr. Guida stated that this work is funded through the Management and Planning Projects section of the Authority's Approved FY 2023 and 2024 Budgets

Motion was made by Commissioner Doherty, seconded by Commissioner Kruse, to approve Professional Services Contract with Carollo Engineers for the Integrated Regional Water Supply Plan 2025 Project and Authorize the Executive Director to Execute Work Order No. 1 under that Contract for the Integrated Regional Water Supply Plan 2025 in an amount not to exceed \$698,883. Motion was approved unanimously.

CHAIRMAN'S REPORT

1. Annual Review of Executive Director

Authority policy provides that the Chairman shall review the evaluation forms completed and submitted by each Board member and develop any appropriate recommendations which shall be presented for consideration by the Board. All Board members' performance evaluations submitted were favorable of the Executive Director's performance.

Commissioner Langford stated that, after discussions with Mr. Coates, it is his recommendation that the Board amend the Executive Director's employment agreement to include a 5% pay increase with these changes being retroactive to August 1, 2023.

Motion was made by Commissioner Doherty, seconded by Commissioner Kruse to approve Amendment to Employment Agreement for Executive Director increasing annual salary by 5% effective retroactively to August 1, 2023. Motion was approved unanimously.

GENERAL COUNSEL’S REPORT

Mr. Manson provided a status update on the Master Water Supply Contract revisions for Board information. He stated that he is hopeful that the new contract will be ready to be presented at the December 2023 Board Meeting. With that being said, January 15, 2024 is just around the corner following that December meeting, and the next set of updated customer demand projections are still needed by that time.

Mr. Manson also provided an update on PFAS litigation – he reviewed that the Authority is opting into the settlement as previously adopted by the Board. Further updates on this process are expected and will be provided to the Board in April 2024.

EXECUTIVE DIRECTOR’S REPORT

Mr. Coates stated that he was pleased to announce that Richard Anderson has been promoted to the position of Deputy Director. Richard has been – and will continue to serve as the Authority’s Operations Director as well.

Mr. Coates continued by saying that Richard spent 16 years in water supply operations at Tampa Bay Water. The Authority lured him away in 2010 and he’s served the past 13 years with us– the last 3 of those as our operations director. Under his leadership at the Peace River Facility, we have to buy a new trophy case nearly every year to hold the awards the plant receives.

In his new role, Richard will be overseeing the day-to-day work at the Authority and serving as an executive resource for all our departments.

Board members congratulated Richard on his promotion.

ROUTINE STATUS REPORTS

There were no Board comments on routine status reports.

BOARD MEMBER COMMENTS

There were no additional Board Member comments.

PUBLIC COMMENTS

No additional public comments were made.

ANNOUNCEMENTS

Friends of Peace Water BBQ
November 3, 2023 @ 11:30 a.m.
Peace River Facility Ranch House
8998 SW County Road 769, Arcadia, FL 34269

Next Authority Board Meeting
December 6, 2023 @ 9:30 a.m.
DeSoto County Administration Building
Commission Chambers, First Floor
201 East Oak Street, Arcadia, FL

ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 11:28 a.m.

BOARD APPROVED

DEC - 6 2023

**Peace River Manasota
Regional Water Supply Authority**



Commissioner Elton Langford
Chairman